

TOWN OF PEACHAM  
Board of Civil Authority Meeting Minutes  
Wednesday, July 29, 2026 at 6:30 pm  
Location: Peacham Town Clerk's Office and via zoom

Attendance: Sam Kempton, Justice of the Peace; Diana Senturia, Justice of the Peace; Cynther Greene, Justice of the Peace; Rick Scholes, Justice of the Peace; Andrea Otto, Selectboard Member; Rebecca Washington, Town Clerk

MINUTES

1. Meeting called to order by BCA Chair Sam Kempton at 6:41 pm.
2. Additions to the agenda
  - a. Pre-election procedures/decisions
    - i. Washington moved to not use a vote tabulator. Scholes seconded. All in favor.
    - ii. Scholes moved that the Peacham Town Clerk shall arrange for the Town Hall renovation to include a concrete pad for an outdoor ballot box and will purchase the ballot box and have it installed. Greene seconded. All in favor.
    - iii. Scholes moved to continue to use an exit checklist. Senturia seconded. All in favor.
    - iv. Scholes moved to not offer outdoor voting. Senturia seconded. All in favor.
    - v. Washington will make a second accessible parking spot during polling hours.
    - vi. Washington moved to not allow the early processing of absentee ballots. Senturia seconded. All in favor.
3. Appoint Alternate Presiding Officer
  - a. Scholes moved to appoint Jennifer Surat as the Alternate Presiding Officer. Otto seconded. All in favor.
4. Appoint election officials for 2026 Primary and 2026 General Election
  - a. Senturia moved to authorize the Presiding Officer to appoint election officials from the Peacham checklist as needed for each election. Otto seconded. All in favor.
5. Designate the polling place
  - a. Otto moved to designate the Peacham Town Gym at 79 Church Street as the polling place. Senturia seconded. All in favor.
6. Determine the time that the polling place will open
  - a. Senturia moved that the polling place be opened at 7:00 am. Otto seconded. All in favor.
  - b. Scholes moved to post the election hours prominently. Greene seconded. All in favor.
7. Determine the sufficient number of voting booths needed
  - a. Scholes moved to maintain 12 functional voting booths. Greene seconded. All in favor.
8. Campaigning policy
  - a. Discussion ensued on a "Policy for Politicking at the Polling Place", which includes both campaigning and poll watching.
  - b. Senturia moved to adopt the Policy for Politicking at the Polling Place. Scholes seconded. All in favor.
9. Poll watching policy
  - a. Included in the adopted Policy for Politicking at the Polling Place. See agenda item 8.
10. Adjourn
  - a. Washington moved to adjourn. Scholes seconded. Meeting adjourned at 8:32 pm.